

MINUTES OF ORDINARY MEETING POUNDSTOCK PARISH COUNCIL HELD ON WEDNESDAY 04-SEPTEMBER 2024

An Ordinary Meeting of Poundstock Parish Council was held on Wednesday 04-September 2024 at 7.00 p.m. in the Gildhouse.

1. To note persons present and receive any apologies for absence with reason: **353/24**

In attendance were Cllrs. Stephen Blake in the Chair, and Cllrs. Michelle Carter, Max Faulkner, Eric Harris, Steve Haynes, Tom O'Sullivan and Graeme Swatton.

RESOLVED to accept apologies with reasons for absence given by Cllr. Pamela Idelson.

2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests.

Relating to any items appearing on the agenda:

Cllr. Michelle Carter PA24/05010.

354/24

3. Council to consider requests for Dispensations from Members concerning items on the agenda.

None received.

355/24

4. Public Open Session - Matters raised by members of the public on an agenda item: **356/24**

A concerned member of the public raised several issues during the meeting. Firstly, they noted that a tree opposite Widemouth Manor has become overgrown and is encroaching onto the public highway, posing a potential hazard. Secondly, they mentioned that a large shed is being erected opposite the junction to Marine Drive on the A39, in the Coppathorne area. Lastly, the member raised concerns on behalf of a few parishioners who had not received a postal voting card regarding the new hall, and enquired about who would be responsible for counting the votes. The Chair responded that the vote is purely indicative, aimed at gathering feedback from parishioners, and the Council will be responsible for counting the cards. Two additional parishioners spoke regarding their planning applications, scheduled to be discussed later in the meeting. They each expressed their willingness to address any concerns or questions the Council may have.

357/24

5. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:

(a) Minutes of Full Council:

Unanimously RESOLVED that the Minutes of the Council Meeting held on 31-July 2024 were a true and accurate record and were signed by the Chair.

358/24

(b) No matters arising.

359/24

6. Correspondence to discuss and resolve a course of action: **360/24**

Correspondence schedule was reviewed and **NOTED**.

It was observed that the frequency of FOI requested has increased, and it was agreed that Cllr. Tom O'Sullivan will assist the Clerk.

7. Planning Matters:

(a) Planning Applications to discuss and make a consultee comment:

PA24/03824 Proposed: Rear single storey extension along with side porch and minor internal alterations. Garden room and outdoor shower to the front of the property off the driveway. Location: Backalong Beach House, Combe Lane, Widemouth Bay, Bude EX23 0AA.

Unanimously RESOLVED No Objections.

361/24

**Cllr. Michelle Carter left the meeting before the following application was discussed.*

PA24/05010 Proposed: New dwelling Location: Land West Of Southfield Vicarage Lane, Poundstock, Bude EX23 0AN.

Unanimously RESOLVED No Objections.

362/24

***Following the decision Cllr. Michelle Carter returned to the meeting.*

PA24/05210 Proposed: Extension and alteration works together with replacement ancillary building and separate garage. Location: Ty Gwyn, Long Park Drive, Widemouth Bay, Bude.

RESOLVED, Objection with the following comments:

The proposed ancillary building is considered overdevelopment of the site, with concerns about its construction on the boundary with the neighbouring property, creating potential overlooking issues.

Additionally, there is uncertainty regarding the location of the snooker hall that is to be demolished. Should the planning officer be inclined to approve the application, PPC requests that any approval be conditional on the ancillary building being used solely for family and friends, and not sold or rented separately. **363/24**

PA24/03630 Proposed: Single-storey rear extension and window/door changes. Location: Little Pipers, Leverlake Road, Widemouth Bay, Bude EX23 OAF.
EX23 OAN.

Unanimously RESOLVED No Objections. **364/24**

PA24/06124 Proposed: Application to determine if prior approval is required for a proposed Erection, Extension or Alteration of a Building for Agricultural or Forestry Use. Location: Langford Park, Poundstock, Bude EX23 OEA - **NOTED.** **365/24**

PA24/05984 Proposed: Application for Outline Planning Permission with some matters reserved, namely appearance, landscaping, layout and scale, for proposed new dwelling in curtilage of Sunrise, Land North East Of Chy Lowen, Combe Lane, Widemouth Bay, Bude EX23 OAA.

Unanimously RESOLVED No Objections. **366/24**

PA24/06403 Proposed: Removal of existing conservatory and construction of new extension. Location: 4 Atlantic Close, Widemouth Bay, Bude EX23 OAP.

Unanimously RESOLVED No Objections. **367/24**

PA24/06327 Proposed: Replacement dwelling, detached garage and small extensions to temporary static caravan to allow pitched roof to garage with variation of condition 1 in respect of decision notice PA19/00183 dated 10th April 2019 without compliance with condition 1 of decision notice PA19/05580 dated 03/09/2019. Location: Creathorne Bungalow Poundstock Bude Cornwall EX23 ONE.

Unanimously RESOLVED No Objection but requests that a condition be applied to ensure the property is used for residential purposes only. **368/24**

PA24/06498 Proposed: Erection of an extension following demolition of existing extension, provision of new chimney and other alterations and improvements to Trevisick, Poundstock, Bude Cornwall EX23 ODG.

Unanimously RESOLVED No Objections. **369/24**

PA24/00936/PREAPP Proposed: Pre application advice of subdivision of Lakeside residential garden and construction of a new dwelling. Location: Lakeside, Treskinnick Cross, Bude EX23 ODT - **NOTED.** **370/24**

PA24/03683 (Non-Consultee Status) Proposed: Demolition of existing and redevelopment to form 39 retirement living apartments for older persons including communal facilities, car parking and landscaping. Location: An Mor Hotel, Hartland Terrace, Bude, Cornwall EX23 8JY.

Following discussions it was RESOLVED that PPC fully supports Bude & Stratton Town Council's OBJECTION to this application (6-0) (1 abs) **371/24**

(b) Any applications received from Cornwall Council by the time of the meeting. Information only. **372/24**

(c) Planning Decisions – **NOTED** <https://www.poundstock-pc.gov.uk/planning-applications> **373/24**
Cllr. Nicky Chopak reported that planning application PA24/02546 has been called to the planning committee for a decision and requested the Council's support at the upcoming meeting, date to be advised.

8. Finance to discuss and resolve a course of action with associated expenditure:

(a) To note income, banking and investment statements - **NOTED.** **374/24**

(b) To resolve to approve payment of outstanding accounts.
RESOLVED unanimously, to make payments as scheduled. **375/24**

(c) In order to ensure formal approval, the following decision made by the Council in the previous meeting Min. Ref: 338/24 is presented for ratification 'In order to comply with the instruction from the external auditors, BDO, it was unanimously RESOLVED the Council restates Box 7 on the AGAR to reflect the correct figures: £297,995 for the previous year £548,556 for the current year and promptly resubmit the restated return; this decision be ratified at the next meeting of the Council'.
It was unanimously RESOLVED to ratify decision 338/24. **376/24**

(d) Internal Auditor 's Report 2023/24.
Unanimously RESOLVED to accept and approve the Internal Audit's Report. **377/24**

9. Agenda items to discuss and resolve a course of action and associated expenditure:

To consider next steps for a new hall for Poundstock. The Chair reported that the postcards have mostly been delivered and reminded everyone of the public meeting on Saturday 14-September, at the Beach House from 2-5 pm to meet the public and answer any questions, all Councillors were encouraged to attend. **378/24**

(b) To consider next steps for the public toilets in Widemouth Bay.
The Chair reported that he, along with the Vice-Chair Cllr Michelle Carter, attended a meeting with Bude Windows and Conservatories, who have been appointed to reglaze the entire building, as part of conducting the technical survey. Going forward, a plan of the work schedule is to be circulated. With the busy summer season coming to an end, it was decided to hold a site meeting to review the work schedule and assess what additional tasks may need to be completed. It was suggested that the cleaners provide a notice indicating the date and time when cleaning has been completed, and when the afternoon check has been carried out. **379/24**

(c) Update PROW 28 Combe Lane (Cllr. Tom O'Sullivan).
Cllr. Tom O'Sullivan reported that a reply had been received following the last meeting. A full inspection of the route is to be carried out by Cornwall Council, who will then provide a response. **380/24**

(d) To discuss the new gateways into Widemouth Bay (Cllr. Nicky Chopak).
Cllr. Chopak explained that any signage needs to ensure people are aware of the speed limit. She met with Oliver Jones (Highways) and the Chair on site, and mentioned that with ongoing discussions across the county about reducing speed limits to 20 mph, any signage installed now could potentially be altered. Furthermore, she emphasised that speed signage must adhere to the required criteria, displaying only the speed limit without incorporating any design or artwork. She then spoke of other issues along Marine Drive, particularly at the junction of Leverlake Road, where the public right of way exits directly onto Marine Drive at the brow of the hill. She has requested the installation of a staggered gate at the end of the footpath to slow pedestrians from stepping directly onto the highway. Both Cllr. Chopak and the Chair, Cllr. Blake, emphasised that other improvement to this junction are needed due to various safety issues to Oliver Jones (Highways) who will be putting forward some suggestions for the Council to consider. Cllr. Chopak then spoke about speed visors and mentioned that there is a possibility of one or two becoming available in the near future. **381/24**

(e) To consider that the Council reinstate the Community Hall Committee and: (i) To adopt the CHC Terms of Reference; (ii) To elect members of the CHC; (ii) To elect the Chairman and Vice Chair of the CHC (Cllr. Tom O'Sullivan).
Cllr. Tom O'Sullivan spoke of reinstating a Community Hall Committee, following discussions it was unanimously RESOLVED to defer to a later date. **382/24**

(f) To discuss a change of venue for further Council meetings.

Following discussion, it was RESOLVED to move the venue for Council meetings to the Beach House, Widemouth Bay for a trial period, with plans to revisit the arrangement as necessary and consider making a donation to the Gildhouse (6-0)(1 abs). **383/24**

(g) To agree the calendar for upcoming meetings. **It was agreed to defer.** **384/24**

10. To receive written reports and authorise any action: **385/24**

(a) Poundstock Ward Member's Report:

Further to highway matters (see minute ref: 381/24) Cllr. Chopak reminded the Council of the upcoming CAP Meeting in the Parkhouse on Monday 09-September, focusing on activities for young adults and youth. With previous highway projects coming to fruition, (see minute ref: 381/24), and the financial year approaches, she urged the Council to start considering future projects in Feb/Mar 2025. The distribution of the new waste and recycling wheelie bins is underway, any questions about this new system can be answered at Cornwall Council's website. She emphasised those with mobility issues should contact Cornwall Council for special arrangements. She was able to make reassurances that Stratton MIU is fully resourced and will remain available overnight. Many appointments are now becoming more available at Stratton Hospital, reducing the need to travel to major hospitals. The Economic Growth Overview and Scrutiny Committee discussed the potential absorptions of Cornwall Council car parks, she noted Widemouth Bay is not included but she did register that Poundstock would be interested in any future discussions.

* 21:11 Cllr. Steve Haynes left the meeting.

(b) Chair's Report: No report.

(c) Clerk's Report: No report.

11. NDP Steering Group to receive reports and authorise any action and expenditure: -
The NDP draft document has been completed. **386/24**

12. Councils Representatives to receive reports from Outside Bodies - No reports. **387/24**

13. Portfolio Reports to receive written reports and authorise any action and expenditure: **388/24**
Police Liaison Portfolio Holder, Cllr. Graeme Swatton reported on a new national survey, launched by the Victims Commissioner for England and Wales, seeking to understand the impact of court waiting times. The survey can be found online at <https://victimscommissioner.org.uk/victims-urged-to-share-experiences-of-court-delays-in-new-survey/>

14. Items for Information - None. **389/24**

15. Notification of meeting and suggested items for the agenda:
Date of next meeting Wednesday 18-September 2024 at the Gildhouse. **390/24**

16. Casual Vacancies – None received. **391/24**

17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960
During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw - None. **392/24**

18. Close the Meeting -The Chair closed the meeting at 21:19. **393/24**

FINANCE SCHEDULE 04-SEPTEMBER 2024

BANKING & INVETMENT STATEMENTS

CCLA	Statement 31/07/2024	£87,413.90
Call Account	Statement 31/07/2024	£92,854.11
Current Account	Statement 19/07/2024	£324,290.67
Reserve Account	Statement 20/06/2024	£61,358.23

RECEIPTS

Cornwall Council	Widemouth Toilets Levy 24/25	£15,000.00
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TOTAL INCOME 04/09/2024 **£15,000.00**

EXPENDITURE

Mat Sampson	Invoice Emergency Call Out Blockages Public Toilets (21/07/24)	£286.00
Laurence Associates	Invoice 38853 Architect Services for New Hall	£4,241.52
Starboard Systems Ltd	Invoice 6697 Scribe Accounts	£358.80
Redsmart	Invoice 6088 Postcards Printed	£78.00
British Gas Business	Invoice 809829048 Public Toilets 02-Jul to 01-Aug 24	£118.98
Paul Libretto	Invoice 10/08/24 Renovation Work in Mens Toilets	£1,900.00
Paul Libretto	Invoice 27/08/24 Temporary Hand Basin in Mens Toilets	£50.00
Robin Beagle	Invoice 195 Emergency Repairs to Public Toilets	£200.00
T.J. Davies	Invoice 44 Cleaning Public Toilets in August 2024	£1,800.00
Paul Libretto	Invoice 29/08/24 Emergency Work in Public Toilets	£50.00
Bude Windows & Cons. Ltd	Invoice 4318 50% Deposit Window in Public Toilets	£2,650.56
Staff Costs	Mth 5	£829.20
HMRC	PAYE/NIC Mth 5	£219.67

TOTAL EXPENDITURE 04/09/2024 **£12,782.73**